

EXPRESSION OF INTEREST FOR MINDTREE'S UPCOMING SOFTWARE
DEVELOPMENT BLOCK AT MINDTREE KALINGA, BHUBANESWAR



**EXPRESSION OF INTEREST
FOR MINDTREE'S UPCOMING
SOCIAL CENTER BLOCK AT
MINDTREE KALINGA, BHUBANESWAR**

PRE-QUALIFICATION CRITERIA AND DOCUMENTS

1 PROJECT BRIEF

Name of the Project	Social Center Block at Plot No.1, Rev PLOT No. 1288 (p); Khata no 420, Village Pathargadia, SEZ CHANDAKA INDUSTRIAL AREA, Bhubaneswar
Estimated value of Construction Works	Approximate cost INR TWENTY FIVE CRORES
Project Area	1,80,424 Sq ft (Basement + 4 floors)
Earnest Money Deposit	INR 5,00,000/- (INR Five lakhs only) , payable in the form of D.D./Banker's Cheque in favor of Mindtree Limited payable at Bangalore from any Nationalized/Scheduled Bank .
Stipulated period of completion of construction works	18 months
Officers to be contacted	Shankaran Ramachandran, Head – Global Procurement Panduranga Pai, Head – Facilities (Civil)
Email addresses of the officers	Shankaran.Ramachandran@mindtree.com Panduranga.pai@mindtree.com
Office Address	Mindtree Limited, West Campus, Global Village, Behind RV Engineering College, Mylasandra Post, Mysore Road, Bangalore – 560 059
Date of submission of Expression of Interest	On or before June 20, 2018 before 4 pm
Scope of this Expression of Interest	1. Cast in Situ Concrete i. Slabs, Beams, Columns, Walls: a. PCC: 544 Cu M b. RCC: 12095 Cu M c. Reinforcement steel: 1400 MT
Other special Features of the Building	Mindtree seeks to execute a Class A rated Corporate office facilities which includes experience in High performance Curtain walls, large span steel structures, conference centers with audio visual capabilities, indoor and outdoor floor systems, and recycle water management systems. The Applicant must have at least one of the valid certifications, namely ISO 9001 -2000 valid on the date of application. Other aspects of the Social Center block are as follows: 1. Achieve LEED IGBC Platinum rating for this building 2. Properly time the construction period (pre-monsoon), preserve topsoil and existing vegetation, staging and spill prevention, and erosion and sedimentation control

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	<ol style="list-style-type: none">3. Proper topsoil laying, stabilization of the soil, and maintenance of adequate fertility of the soil to support vegetative growth4. Use the displaced soil (other than topsoil) to cast bricks at the project site. These bricks will be used as construction material for the proposed building5. Segregate and store waste without disrupting the ecosystem6. Construction processes that minimize air pollution7. Low VOC paints for building finishes8. Cast in Situ Concrete<ol style="list-style-type: none">i. Slabs, Beams, Columns, Wallsii. Execution of slabs and beams9. Aluminum work / Window Wall / Doors / Curtain Wall / Louvers / Sun Screen / Built in shading device / Architectural Cladding Panels etc<ol style="list-style-type: none">i. Building Façade area10. MEP services/AC Plant/Passive cooling floors/ Renewable energy /Intelligent building management controls / Firefighting<ol style="list-style-type: none">i. Passive Cooling floorsii. Cooling plant capacityiii. LED based lighting systemiv. Building management system integrated with energy management controls11. Flooring to include interior and exterior conditions<ol style="list-style-type: none">i. Outdoor Pedestal system for terracesii. Indoor Floor with Tiles and Carpet inlays12. Elevators: Custom Passenger Elevators Cabs
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2 ELIGIBILITY CRITERIA

The Applicant must have been in the Civil Engineering Construction Business for the last seven years or more. The Applicant must provide necessary supporting documents as proof in respect to the eligibility criteria mentioned below:

1. Shall have an average annual turnover of at least **INR 100 crores**
2. Shall have an average net worth of **INR 100 crores**. The term "Net Worth" shall mean the sum of capital (paid up capital in case of companies) and reserves from which shall be deducted the sum of revaluation reserves, miscellaneous expenditure not written off and reserves not available for distribution to equity shareholders (in case of companies).
3. Shall have a solvency of **INR 100 Crores**. The applicant shall submit the solvency

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certificate, not older than three months prior to **31st March 2018**, issued by any scheduled bank in original.

4. Should not have posted losses during the last three financial years.
5. Should have executed **3 (three)** similar works each costing not less than **50 Crores**. Similar work shall mean “Development and Construction of multi-storied Office Buildings/Commercial complex with RCC framed structure, large span steel structure, including Internal and external Electrical works, renewable energy, recycled water management systems, passive cooling, firefighting works, security systems, HVAC, interior works, intelligent building management systems/controls, lifts and development works” executed in India or internationally.
6. Cost of work shall mean gross value of the completed work including the cost of materials supplied by the Client, but excluding those supplied free of cost.

3 EVALUATION

The evaluation will be done on the eligibility criteria parameters. The qualified Applicants will be invited for submission of financial bid and Mindtree will provide detailed Tender documents comprising of BOQ, technical specifications, tender drawings and price bid format for submitting their financial bids.

Inadequately filled Prequalification documents received without valid EMD shall be summarily rejected. Qualified agencies will be called for price bid submission at a later date to be notified separately.

4 CONFIDENTIALITY

- 4.1 Each Applicant to whom this Prequalification document is issued, shall, whether or not (s)he/it submits a proposal, treat this Prequalification document, related clarifications, information and solutions provided by Mindtree in relation to the Project or the bidding process as confidential for a period of five (5) years from the date of issuance of the Prequalification documents package. During this period, the concerned person or entity shall not disclose or utilize in any manner, any such documents, information or solutions, without the prior written approval of Mindtree
- 4.2 Mindtree shall have the right to make available the Proposal related information provided by the Applicants to its advisors/consultants/project developers etc. for the purpose of availing their assistance in evaluating the Proposals.
- 4.3 Any information relating to examination, clarification, evaluation and comparison of Proposals and recommendations for the selection of the Applicants shall not be disclosed to any other person not officially concerned with such process.

5 COMMUNICATION BETWEEN APPLICANTS AND MINDTREE

5.1 All communications to Mindtree, in the context of this document and related issues, unless specified otherwise, shall be addressed to:

Shankaran Ramachandran Head – Global Procurement,
Shankaran.Ramachandran@mindtree.com
Panduranga Pai, Head – Facilities (Civil); Panduranga.pai@mindtree.com
Mindtree Limited,
West Campus, Global Village,
Behind RV Engineering College,
Mylasandra Post, Mysore Road,
Bangalore – 560 059

5.2 All communications to the Applicants shall be sent to the designated person/representative of the Applicant at the address mentioned in the covering/forwarding letter of its Proposal, as addressed to Mindtree, unless Mindtree is advised otherwise by the concerned Applicant

6 INSPECTION OF THE PROJECT SITE

It is deemed that prior to submission of the Expression of Interest and other documentation, the Applicant has:

- 6.1 Made a complete and careful examination of project site other information set forth in this Prequalification document.
- 6.2 Examined all the relevant information as it has received from Mindtree in respect of the project.
- 6.3 Determined to its satisfaction, the nature and the extent of the difficulties and hazards concerning project implementation.

Mindtree or its Advisors, Consultants, Project Developers etc. do not accept any responsibility or liability for any errors, omissions, inaccuracies or errors of judgment with respect to information or data provided in this Prequalification document or otherwise, with regard to the Project or its surroundings. Although such information and data are correct and authentic to the best of Mindtree's knowledge, verification thereof is the sole responsibility of the Applicants.

The Applicant or any of its authorized representative will be granted permission to visit or study the Project Site upon receipt of a formal request well in advance to the proposed date of inspection at the Project Site. However, the permission would be subject to the express condition that the Applicant will indemnify Mindtree or its agent from and against all liability in respect of and will be responsible for physical injury, loss of or damage to property and any other loss, costs and expenses however caused in carrying out such visits.

7 RIGHT TO ACCEPT ANY PROPOSAL AND TO REJECT ANY OR ALL PROPOSALS

Notwithstanding anything contained in this Prequalification document, Mindtree reserves the right to accept or reject any Proposal, at any time without incurring any liability towards the rejected Applicants or any obligation to inform the affected Applicants of the grounds for rejection and without assigning any reason for the same.

8 INTERPRETATION OF DOCUMENTS

Mindtree will have the sole discretion in relation to:

- 8.1 The interpretation of this Prequalification document, the Proposals and any documents provided in support of the Proposals; and
- 8.2 All decisions in relation to the evaluation ranking of Proposals.

Mindtree will have no obligation to explain or justify its interpretation of this Prequalification document, the Proposal(s) or their supporting/related documents/information or to justify the evaluation process, ranking process or the selection of the Preferred Applicant.

9 OTHER CONDITIONS

- 9.1 Mindtree reserves the right to contact the Applicants, their bankers, their consultants, former clients of the Applicants and other such sources for verifying the information, references and data submitted by the Applicants in the Proposal, without further reference to the Applicants.
- 9.2 The Applicant's failure to provide all the requisite information in the Proposal or any additional information required by Mindtree, shall be at the Applicant's sole risk and cost and may impact evaluation of proposal besides leading to rejection of proposal as being non-responsive.
- 9.3 Mindtree reserves the right to use and interpret the Proposal documents data etc., it receives from the Applicants in its absolute discretion.
- 9.4 Mindtree shall be fully entitled to disqualify any Applicant from the Prequalification process for any reason whatsoever including but not limited to the following reasons:
 - a) Failure to submit requisite information (including any additional information requested by Mindtree) and supporting documents within the required time frame.
 - b) Material inconsistencies in the information submitted.
 - c) Willful misrepresentation in any document provided by the Applicant.
 - d) If a particular Applicant or entity submits more than one proposal either independently or as a part of different Consortium, Joint Venture, partnership firm etc.

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- 9.5 In the event Mindtree disqualifies any Applicant under (9.4) above, it shall not be required to disclose the reason for such disqualification.
- 9.6 The Prequalification Document should be signed by a person(s), duly authorized to sign on behalf of the Applicant. All the members of the Applicant should separately authorize the signatory in case the Applicant is a partnership firm. Such authorization shall be established by the Applicant to the satisfaction of Mindtree, by way of producing one or more Power of Attorney, Board Resolution etc., in favor of the signatory of the Pre-Qualification Document.
- 9.7 A Private Limited Company or a Limited Company can apply.
- 9.8 Joint Venture/Consortium proposals shall not be considered.
- 9.9 The Applicant must submit information of on-going litigations and litigations had in the past **five years**. In the event that the applicant has no litigations either in process or in the past **5 years**, an Affidavit to this effect, duly notarized must be submitted in original.
- 9.10 All documents, data, information etc. submitted by the Applicants will be treated as confidential and will not be returned to Applicants.
- 9.11 The Applicants shall bear all costs associated with the preparation and submission of its/their Pre-Qualification Statement.

10 QUALIFICATION INFORMATION

10.1 List of Qualification Information required from Applicants:

The Applicants shall provide the Qualification Information in response to this Request for proposal as under for the Project including financial statements for the Financial Year **2012-13, 2013-14, 2014-15** certified by Auditors.

The following is a list of qualification information that is required from the Applicants. The list is not exhaustive and additional documents can be called for if the situation so warrants:

1. Expression of Interest in **Form 1**
2. Notarized copy of Memorandum of Association/Articles of Association as filed before the Registrar of Companies.
3. Power of Attorney to be provided on Appropriate Stamp paper by each member of the Applicant, in the favor of Lead member (in the case of Partnership firm) as in **Form 2**
4. Power of Attorney by lead Member / partner in favor of designated person(s) as given in **Form 3**. Fill this form if your answer to **Point 3** above is “**Yes**”
5. Board Resolution document signed and executed by the designated Company Secretary, if the Applicant is a Private or a Public Limited Company

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6. Documents in support of the background of the Applicant as per **Form 4**. This has to be filled by all Applicants.
7. Audited financial reports for the past three financial years ending **March 31, 2018**, including sheets, profit and loss accounts, and cash flow statement. The results should be as per annualized accounting practices and should follow Indian guidelines in force as given in **Form 6**. Explanation for changes in accounting practices should be enclosed.
8. Summary statement of net cash accruals for past three financial years, net worth certified by a Chartered Accountant.
9. Document in support of experience of Applicant (letter of award/notice of award and work completion certificate or notarized copy of Project Agreement also to be attached).
10. Details and experience of Key personnel and manpower to be deployed along with Bio-data duly signed by the Applicant and Authorized Signatory to Pre-Qualification Documents as per **Form 10**.
11. List of minimum plant and equipment proposed to be deployed for executing the project as per **Form 11**.
12. Duly Notarized copies of Registration certificates to the following:
 - a) Sales Tax Registration Certificate in the State of Odisha, India along with TIN number.
 - b) Service Tax Registration Certificate
 - c) Provident Fund Registration Certificate
 - d) PAN number
 - e) Labor License

Applicants willing to participate shall give an undertaking that they shall register themselves with concerned Departments as given in **Section 12 (a) to 12 (e)** above if the work is awarded to them well within the deadlines fixed by the concerned Departments.

13. Quality Management & Related Experience as per **Form 12**.

10.2 Applicants are required to submit the information in the prescribed format(s) (**Form 1** to **Form 12**) enclosed at the end of this section for Qualification Statement.

11 ONE BID PER APPLICANT

Each Applicant shall submit only one bid for the package. An Applicant who submits or Participates in more than one bid for a contract package will be disqualified.

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12 COST OF PREPARATION AND SUBMISSION OF PREQUALIFICATION DOCUMENTS.

The Applicant shall bear all costs associated with the preparation and submission of his bid and the Employer will in no case be responsible or liable for those costs.

13 CLARIFICATION OF PREQUALIFICATION DOCUMENTS

A prospective Applicant requiring any clarification of the bidding documents may notify Mindtree through electronic mail (email) indicated in the **Section 1**. Mindtree will respond to any request for clarification.

14 LANGUAGE

The pre-qualification documents shall be written in the English language. Supporting documents and printed literature furnished by the Applicant may be in another language provided they are accompanied by an accurate translation of the relevant passages in the English language, in which case, for purposes of interpretation, the English translation shall prevail.

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FORM 1

<<PLEASE PRINT THIS ON YOUR OFFICIAL LETTERHEAD>>

LETTER OF EXPRESSION OF INTEREST

Shankaran Ramachandran,
Head – Global Procurement
Mindtree Limited,
West Campus, Global Village,
Behind RV Engineering College,
Mylasandra Post, Mysore Road,
Bangalore – 560 059

Dear Sir,

Subject: Expression of Interest for the construction of Software Development Block for M/s MINDTREE LIMITED at Plot No.1, Rev PLOT No. 1288 (p); Khata no 420, Village Pathargadia, SEZ CHANDAKA INDUSTRIAL AREA, Bhubaneswar.

I hereby express my interest in bidding for the above mentioned project.

Please find enclosed the Demand Draft/Bankers Cheque No _____ dated _____ in favor of MINDTREE LIMITED for an amount of **INR 5,00,000/- (Rupees Five Lakhs only)** towards the Earnest Money Deposit.

Regards,

SD - xxxxxxxxxxxxxxxxxxxx

Signature of the authorized representative of the company

With stamp and date

FORM 2

POWER OF ATTORNEY

(TO BE PROVIDED ON APPROPRIATE STAMP PAPER BY EACH MEMBER OF THE APPLICANT, IN THE FAVOUR OF LEAD MEMBER)

Date:

TO WHOMSOEVER THIS MAY CONCERN

WHEREAS we have decided to participate in the Prequalification process for the **proposed Software Development Block at Plot No.1, Rev PLOT No. 1288 (p); Khata no 420, Village Pathargadia, SEZ CHANDAKA INDUSTRIAL AREA, Bhubaneswar** as a member of (name of Partnership firm) independently, a partnership firm incorporated under the laws of, the registered address of which is, hereby duly authorize to lawfully represent and act on our behalf as the Lead member of the Partnership firm to sign any qualification statement, Proposal, conduct negotiations, sign contracts, incur liabilities and received instructions for us and or our behalf and execute all other necessary matters in connection with the Project.

We hereby confirm that we are jointly and severally liable, together with the other members of the Joint Venture, to Mindtree for all the obligations of the Partnership Firm in respect of our qualification statement for the Project.

We hereby ratify and confirm that all the acts done by our said attorney (Name of lead member) shall be binding on us if the same had been done by us personally.

IN WITNESS WHEREOF, we have hereunto set our respective hands this.....day of2016 in the presence of the following witnesses.

Witness 1

Witness 2

Signature:

Signature:

Name:

Name:

Date:

<DDMMYYYY>

Date:

<DDMMYYYY>

Address:

Address:

FORM 3

POWER OF ATTORNEY BY LEAD MEMBER / PARTNER IN FAVOUR OF DESIGNATED PERSON(S)

Know all men by these presents that we incorporated in India under the Companies Act, 1956 and having its Registered Office at(India) ("Hereinafter called the Company") DOTH hereby nominate, constitute and appoint Mr/Mrs/Msto be true and lawful attorney in fact and at law of the Company for and in the name and on behalf of the Company, to do, execute and perform all or any of the following acts, deeds, matters and things namely:

1. To appear for and represent the Company to all intents and purposes in connection with the matters pertaining to signing and submission of Prequalification documents and all affairs ancillary or incidental thereto.
2. AND the Company hereby agree that all acts, deeds and things lawfully done by the said attorney shall be construed as acts, deeds and things done by the Company itself on the above matter and the Company hereby undertakes to ratify and confirm all and whatever its attorney shall lawfully do or cause to be done for and on behalf of the Company by virtue of the powers hereby given.

In witness whereof Mr..... of the Company acting for and on behalf of the Company under the authority conferred by the Board of Directors of the Company in itshas signed this Power of Attorney at on this

The signatures of Mr/Mrs/Msgiven below are hereby certified.

Witness 1	Witness 2
Signature: _____	Signature: _____
Name: _____	Name: _____
Date: <DDMMYYYY> _____	Date: <DDMMYYYY> _____
Address: _____	Address: _____

CERTIFIED

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FORM 4

Name of the Applicant:

- Names, roles and proposed equity shares of all the members of the Applicant should be given below:

Sl No	Member's Name	Role	Proportion of Equity

- List of Shareholders (more than 10% of shares)

Sl No	Name of Shareholders	Portion of Shares (%)	Address

- Business Information

Date of Incorporation:

Under Present Management since (Year):

Chairman of Board:

Chief Executive Officer:

Chief Operating Officer:

- Information about Authorized Signatory/Lead Member/Lead Partner

Registered Name of Lead Member/Lead Partner:

Main Business:

Address of Lead Member/Lead Partner:

Telephone:

Fax:

E-mail:

- Equity contribution by Authorized Signatory/Members/Partners

Name of Lead Member/ Lead Partner	Equity Contribution

FORM 5

EXPERIENCE IN DEVELOPMENT AND CONSTRUCTION OF PROJECTS IN BUILDING SECTOR

PROJECT 1	
Name	
Nature	
Location	
Project Owner	Name: Address: Contact Person:
Total Project Cost	Actual – INR Planned - INR
Cost break-down by major components	
Date of start of work	Actual Planned
Date of Construction Completion	Actual Planned
Date of Commission of the Project	Actual Planned
Technical Details of Major equipment used in projects, if applicable	
PROJECT 2	
Name	
Nature	
Location	
Project Owner	Name: Address: Contact Person:
Total Project Cost	Actual – INR Planned - INR
Cost break-down by major components	
Date of start of work	Actual Planned
Date of Construction Completion	Actual Planned

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Date of Commission of the Project	Actual Planned
Technical Details of Major equipment used in projects, if applicable	

Note:

1. Applicant and each Member / Partner shall provide information on its total commitment to the project, i.e., risk capital (equity, contract turnover, liquidated damages, promoters guarantees).
2. The Applicants must complete the information in this form. The Applicants should provide the above mentioned at the minimum.
3. All project costs shall be converted to Indian Rupee at the rate of exchange at the end of the construction period reported or at the time of award of the contract (if the construction is not yet completed).
4. The Applicants must provide supporting documentation for the above including but not limited to completion certificates, certificate of good performance etc.
5. Please use separate sheet for each project.

FORM 6

CURRENT FINANCIAL STATUS OF THE APPLICANT

1. Name of the Applicant:
2. Name of the Authorized Signatory/Member/Partner:
3. Detailed Corporate organization structure showing all parents and subsidiaries
4. Names, Addresses and Contacts of professional advisors including Attorneys, Auditors, and Lenders
5. List of provinces, states, or countries in which the Company
 - a) Is authorized to do business
 - b) Currently conducts business operations, either directly or through parties or representatives
6. Articles of incorporation and any amendments
7. The Authorized Signatory/Member/Partner shall provide copies of its audited financial statements and other financial data for the immediately preceding three years.
 - a) Audited financial accounts:
 - b) Unabridged Annual reports:
 - c) Statement of Accounting policies:
 - d) Detailed breakdown of selling, distribution, marketing and administrative expenses
 - e) Current internal financial projections, order/backlog information and supporting documents
 - f) Provide current budget and/or business plan for current year and beyond
 - g) List of fixed assets (reconciled to the financial statement)
 - h) Current account receivables aging by Customer
 - i) Current account payable aging by Supplier
 - j) Historical bad debt experience for the past 3 years
 - k) Current analysis of prepaid expenses
 - l) Analysis of any investments
 - m) Current list of accruals
 - n) List of any off-balance sheet liabilities not appearing in most financial statements e.g., operating leases, loan guarantees, swaps, hedges etc

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- o) List and describe any reserves for litigation or contingent liabilities
 - p) Auditors' reports ("management letters") and management responses
 - q) Schedule showing number of employees over the past 2 years
 - r) Description of workers compensation program
 - s) Description of benefits including: pension, insurance, retirement, stock options, severance, incentives, profit sharing, executive compensation, bonus, vacation, disability, sick pay, and other employee compensation plans (and any other related trust agreements, insurance or annuity contracts
 - t) Provide copies of any joint venture agreements
 - u) Provide copies of any partnership agreements
 - v) Provide copies of any confidentiality and trade secret agreements
 - w) Corporate transactions with management or directors or affiliates
 - x) Any other material contracts not in line with the ordinary course of business
 - y) List, describe or provide copies of documentation for any outstanding loan, line of credit or debt financing, capital leases (i.e., term sheets, lending agreement, etc)
8. Additional information supporting the evaluation of the company's financial and legal status :
9. Latest Credit Rating information – amount, instrument, time of rating, Credit rating agency:

The information provided shall be detailed enough to demonstrate, and allow evaluation of the Applicant's financial capacity to fulfill its financial obligations, if awarded the contract.

10. Banks from which reference can be obtained:

List Name and Address of Bankers from whom Reference can be obtained

Name of Bank	Contact Person	Address	Tel and email address

Listing of bankers shall be deemed an authorization by the Applicants and Member(s) / Partner(s) for Mindtree to request such references and for the bankers to release them to Mindtree.

11. Debt, Raised by Applicant/Partnership Firm Member in the preceding five years. Applicant/Partnership Firm Member shall provide information on instrument, amount raised, purpose and nature of fund raising (non-recourse/balance sheet)

FORM 8

FINANCIAL DEFAULT INFORMATION FOR APPLICANT

Note: The information shall include any defaults on financial commitments in the immediately preceding years. A separate sheet should be used for each Member/Partner (in case of Partnership firms). Other Applicants must completely fill out this form.

Name of the Applicant:

Name of Authorized Signatory/Member/Partner:

Year	Nature of Default	Period of Default	Default amount (Current value, INR Millions Equivalent)

FORM 9

CURRENT LITIGATION STATUS

Note: Please use a separate sheet should be used for each Member/Partner. Other Applicants must completely fill out this form. The Applicant must indicate the disputed amount, if known, else it should be indicated as closely as possible.

Name of the Applicant:

Name of Authorized Signatory/Member/Partner:

Our current or pending litigation or arbitration is listed below.

Year	Name of disputing Applicants cause of litigation/arbitration and matter in dispute (Applicant initiating to be underlined)	Disputed amount (current value, in Rupees)	Interim Award Order or Decree For or Against Applicant

FORM 10

KEY PERSONNEL AND OTHER PROJECT MANPOWER

Note: Each personnel should have executed minimum two building works worth INR 50 crores each. Please provide an exhaustive list of staff you will deploy for execution of various activities and associated works at the project site.

The minimum experience and number of key personnel to be deployed at the project site during the construction are given below.

Sl No	Key Personnel	Number to be provided at site	Total Experience (Years)	Minimum experience in similar works (Years)

FORM 11

LIST OF MINIMUM PLANT AND EQUIPMENT PROPOSED TO BE DEPLOYED FOR EXECUTING THE PROJECT

Note: The list is not exhaustive and any other Machinery, Equipments and tool and plants required to be procured for successful completion of project as per targets shall be brought by the Contractor.

Whereas it is entirely the responsibility of the Applicant to deploy sufficient construction plant and equipment to ensure compliance with the obligations under the proposed Contract. This list constitutes Mindtree's estimate of the minimum essential basic holding of construction plant and equipment, which the Applicant must own or have long term leasing arrangements (Applicant to indicate if the equipment is proposed to be Owned / Leased / Purchased)

Sl No	Type of Equipment	Capacity	Max Age (Year)	Number
1	Concrete Batch Mixing Plant with weighing multi-compartment overhead bins and computerized integrated system	30 to 50 Cum per hour	5	1
2	Excavators	1.25 m3	5	1
3	Concrete Mixed with integrated weight batching facility	10 to 15 Cum per hour	5	2
4	JCB	0.35 m3	5	2
5	Cranes	20 Tonne	5	1
6	Concrete pump	200m horizontal & 100m vertical	5	2
7	Tower crane	50 meters	5	1
8	Hoist Lift	50 meters	5	2
9	Needle Vibrators		3	8
10	Total station		3	1
11	Leveling Instruments		3	2
12	Generators	<KVA> KVA	3	<NOS>
13	Steel Shuttering		1	<SQ M>

FORM 12

QUALITY MANAGEMENT & RELATED EXPERIENCE

Quality Management: Please provide a write-up on your approach and strengths towards quality management during construction.

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1	Detailed Corporate organization structure showing all parents and subsidiaries
2	Names, Addresses and Contacts of professional advisors including Attorneys, Auditors, and Lenders
3	List of provinces, states, or countries in which the Company
	[a] Is authorized to do business
	[b] Currently conducts business operations, either directly or through parties or representatives
4	Articles of incorporation and any amendments
5	List of shareholders and number of shares owned
6	List of officers and directors including their seniority and short bio
7	Audited consolidated and unconsolidated financial statement for the past 3 years including gross margin
8	Detailed breakdown of selling, distribution, marketing and administrative expenses
9	Current internal financial projections, order/backlog information and supporting documents
10	Provide current budget and/or business plan for current year and beyond
11	List of 5 largest customers by sales volume
12	List of fixed assets (reconciled to the financial statement)
13	Current account receivables aging by Customer
14	Current account payable aging by Supplier
15	Historical bad debt experience for the past 3 years
16	Current analysis of prepaid expenses
17	Analysis of any investments
18	Current list of accruals
19	List of any off-balance sheet liabilities not appearing in most financial statements e.g., operating leases, loan guarantees, swaps, hedges etc
20	List and describe any reserves for litigation or contingent liabilities
21	Auditors' reports ("management letters") and management responses
22	Schedule showing number of employees over the past 2 years
23	Description of workers compensation program
24	Description of benefits including: pension, insurance, retirement, stock options, severance, incentives, profit sharing, executive compensation, bonus, vacation, disability, sick pay, and other employee compensation plans (and any other related trust agreements, insurance or annuity contracts)
25	Provide copies of any joint venture agreements
26	Provide copies of any partnership agreements
27	Provide copies of any confidentiality and trade secret agreements
28	Corporate transactions with management or directors or affiliates
29	Any other material contracts not in line with the ordinary course of business
30	List, describe or provide copies of documentation for any outstanding loan, line of credit or debt financing, capital leases (i.e., term sheets, lending agreement, etc)